

Architectural Review Committee MEETING AGENDA



May 8, 2023 - 5:00 PM
Conference Room AB
3805 S. Casper Dr.

Published: 5/2/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. April 13, 2023 Meeting Minutes
4. **NEW BUSINESS**
 - A. (4) KH UA-2300546 John Holborow with Rock Ridge Developers, LLC – 5276 S. Moorland Road – Use, Site and Architectural approval for Caribou Coffee
 - B. (3) KH UA-2300599 Robert Gosse with the Sigma Group - 2400 S. Calhoun Road - Use, Site and Architecture approval for a 2,109 square foot addition for Denali Ingredients
 - C. (2) NJ UA-2300836 Lydia Greenfield from Excel Engineering and Sundance, Inc. on behalf of Taco Bell – 3530 S. Moorland Road - Use, Site and Architecture approval for architectural modifications that include painting the building, new dumpster enclosure, updated menu board and lighting plan.
5. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.
- The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.
- It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.



Architectural Review Committee MEETING MINUTES

April 13, 2023 - 5:00 PM
Conference Room AB
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:00 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Biller, Commissioner Felda, Director of Community Development Kessler

Excused: Commissioner Anderson

Staff Present: DCD Deputy Director Nikki Jones, Principal Planner Kelly Wall, and Deputy City Clerk Megan Godshall

3. APPROVAL OF MINUTES

A. March 6, 2023 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Biller
Second by: Director of Community Development Kessler
Motion Passed 3-0

4. NEW BUSINESS

A. (2) KH UA-2300524 ProHealth Care - 13900 W National Avenue - Facade Updates

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Biller

Second by: Commissioner Felda
Motion Passed 3-0

5. PENDING

None

6. ADJOURN

MOTION: Motion to Adjourn at 5:07 PM

VOTE: Motion by: Commissioner Felda
Second by: Director of Community Development Kessler
Motion Passed 3-0

***Respectfully Submitted,
Megan Godshall, Deputy City Clerk***