



City of New Berlin

Meeting Agenda

Fourth of July Commission

New Berlin City Hall
3805 S. Casper Drive
New Berlin, WI 53151

(262) 786-8610
www.NewBerlin.org

Wednesday, January 25, 2023

6:00 PM

Council Chambers

CALL MEETING TO ORDER

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

1. December 8, 2022 Fourth of July Commission Meeting Minutes

FINANCIAL REPORT

2. Monthly Activity and Financial Report / Review Running Budget

CELEBRATION 2023

3. Staff Report
4. Discussion and possible vote on tent rental
5. Discussion and possible vote on fireworks vendor
6. Discussion and possible vote on ATM and arcade vendor
7. Discussion and possible vote on children's entertainment
8. Discussion and possible vote on entertainment
9. Discussion on possible vote on parking partnerships
10. Discussion on sponsorship & donations
11. Discussion and update on parade route

NEW BUSINESS

12. Discussion regarding animals on grounds policy

NEXT COMMISSION MEETING DATE

13. February 22nd, 2023

ADJOURNMENT

PLEASE NOTE:

Any comments that the public wishes to make may be communicated to the city via email at citizencomments@newberlin.org and will be forwarded to the Mayor and Fourth of July Commission.

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and a possible quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Agenda Posted: 1/20/2023

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Clerk Rubina R. Medina (262) 786-8610.

December 8, 2022

CALL MEETING TO ORDER

There being a quorum (8 Commissioners), Polly Oldenburg called the meeting to order at 6:00pm.

Commissioners Present:

Polly Oldenburg, Krista Heinen, Charles Kronenwetter, Michael Mazzoni, Marc Meyer, Nancy Perkins, Sarah Walters and Marlyene Pfeiffer.

Also in attendance:

Erin Cross (City- Recreation Manager), Jim Vlazny (NB Lions), Renee Grill (Ojibwa Bowhunters), Susan Pirt (NB Lions) & Officer Dave Rocklewitz

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

MOTION: To approve the minutes from the October 26, 2022 meeting

VOTE: Motion by: Marlyene Pfeiffer
Seconded by: Charles Kronenwetter

MOTION PASSED 8-0

Abbie Bottom arrived 6:05pm.

FINANCIAL REPORT

ITEM: Monthly Activity and Financial Report

MOTION: To approve financial report as presented

VOTE: Motion by: Michael Mazzoni
Seconded by: Marlyene Pfeiffer

MOTION PASSED 8-0

CELEBRATION 2023

ITEM: Staff Report
All 4 charities have submitted their menus as requested. We discussed food vendors for the coming celebration. Fire Department pancake breakfast is happening again.

ITEM: Discussion and possible vote on waste services for 2023

MOTION: To approve Pat's Services for \$10,020

VOTE: Motion by: Nancy Bertsch
Seconded by: Marlyene Pfeiffer
MOTION PASSED 8-0

ITEM: Discussion and possible vote on children's entertainment

MOTION: To approve Miss Kim for \$450 on July 1, Half Twisted Half Knot for \$350 July 1 and \$350 for the Mini Parade on July 4, tent from Area Rental (an additional tent to bring back the arcade games) \$382, Schlitz Audubon Eagle Show \$400 on July 1 in the afternoon and Face Painting for duration of festival for \$700.

VOTE: Motion by: Marlyene Pfeiffer
Seconded by Marc Meyer
MOTION PASSED: 8-0

ITEM: Discussion and possible vote on entertainment for 2023

MOTION: To approve BobbyWay & Way-Outs for \$4,500 for July 1st in the evening.

VOTE: Motion by: Nancy Bertsch
Seconded by: Michael Mazzoni
MOTION PASSED 8-0

MOTION: To approve the Britians for \$3,000 for July 1st in the afternoon slot.

VOTE: Motion by: Charles Kronenwetter
Seconded by: Michael Mazzoni
MOTION PASSED 8-0

MOTION: To approve the King of Radio for \$3,000 for July 1st in the evening.

VOTE: Motion by: Marc Meyer
Seconded by: Sarah Walters
MOTION PASSED 8-0

MOTION: To approve the Doo Wop Daddies for \$2,500 July 2nd in the morning.

VOTE: Motion by: Sarah Walters
Seconded by: Marlyene Pfeiffer
MOTION PASSED 8-0

MOTION: To approve the Cold Sweat and the Brew City Horns for \$3,500 and Cherry Pie \$3,800 for the evening of July 2.

VOTE: Motion by: Michael Mazzoni
Seconded by: Marlyene Pfeiffer
MOTION PASSED 8-0

MOTION: To approve 33RPM for \$3,500 for July 3 in the evening.

VOTE: Motion by: Nancy Bertsch
Seconded by: Sarah Walters
MOTION PASSED 8-0

MOTION: To approve Almighty Vinyl for \$4,550 for July 4 in the evening.

VOTE: Motion by: Nancy Bertsch
Seconded by: Charles Kronenwetter
MOTION PASSED 8-0

ITEM: Discussion and possible vote to host annual pie contest on Sunday, July 2nd, 2023

MOTION: To change the date of the pie contest to Sunday, July 2nd 2023

VOTE: Motion by: Sarah Walters
Seconded by: Marlyene Pfeiffer
MOTION PASSED 8-0

ITEM: Discussion on possible parking partnerships
Ojibwa Bowhunters are considering taking the lead for parking and we have 3 booster clubs offering to commit to helping for a portion of the festival.

Renee Grill left the meeting at 7:14pm.

ITEM: Discussion on commission golf cart needs for 2023

ITEM: Discussion and update on parade

NEXT COMISSION MEETING DATE

ITEM: The next commission meeting will be on **Wednesday January 25, 2023.**

ADJOURNMENT

MOTION: To adjourn the meeting at 7:22pm

VOTE: Motion by: Marlyene
Seconded by: Marc

MOTION PASSED 8-0

*Respectfully Submitted,
Krista Heinen, Secretary*

CITY of NEW BERLIN
FOURTH of JULY
Budget Report as of December 31, 2022

	Original Budget	Transfers/ Adjustments	Revised Budget	Year to Date	Encumbered	Available Budget
REVENUES						
Donations	45,000	-	45,000	76,575		31,575
Booth/Vendor Fees	29,000	-	29,000	29,625		625
Carnival Proceeds	8,000	-	8,000	8,280		280
Parking	2,500	-	2,500	3,500		1,000
Cornhole Tournament	700	-	700	571		(129)
Games are Us	-	-	-	779		779
Transfer from City	30,000	-	30,000	20,000	-	(10,000)
Total Revenues	115,200	-	115,200	139,330	-	24,130
EXPENDITURES						
Parade	14,500		14,500	13,575		925
Entertainment	33,500		33,500	32,803		697
Fireworks	25,000		25,000	30,000		(5,000)
Salary	10,000	-	10,000	11,360		(1,360)
FICA	765	-	765	926		(161)
Advertising	750	-	750	2,969		(2,219)
Electricity	360	-	360	1,443		(1,083)
Waste Disposal	9,500	-	9,500	9,380		120
Telephone/Cell Phone	700	-	700	543		157
Dues/Memberships	80	-	80	100		(20)
Tent Rental	15,000	-	15,000	17,621		(2,621)
Office Supplies	200	-	200			200
Cornhole Tournament	600	-	600	1,300		(700)
Supplies	4,300	-	4,300	7,568	-	(3,268)
Total Expenditures	115,255	-	115,255	129,589	-	(14,334)
Net Change in Fund Balance	(55)	-	(55)	9,741		9,796