

Landmarks Commission MEETING AGENDA



April 20, 2023 - 6:30 PM
Conference Room A/B
3805 S. Casper Drive

Published 4/17/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. March 16, 2023 Landmarks Commission Meeting Minutes
4. **TREASURER'S REPORT**
5. **COMMUNICATIONS**
 - A. Chairperson's Report
6. **OLD BUSINESS**
 - A. Properties for Landmark consideration as "Informational Markers": New Berlin Hills Golf Course; Casper Inn/Alida's Asia House (owned by Moy family)/Tacl Roadhouse property (owned by Moy family)—Commissioner Ament will verify Informational Marker/QR coding with Moy family; Little Grove schoolhouse; Governor Julius Heil home; S. Calhoun Road—Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)
 - B. Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan
 - C. Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Final review of revised document with inclusion of City of New Berlin Cutler/Kern/ Kimball Landmark, Imig/Woelfel Landmarks, Arcadian Hills Residential Historic District Informational Landmark and potential New Berlin Hills Golf Course Informational Landmark to occur when completed document received from DCD. Chair DeMoss liaison.
 - D. Update on fifth Virtual Historic New Berlin Trivia Challenge (In conjunction with State of Wisconsin Historic Preservation Month - tentatively planned for May, 2023)—(Commissioner Orzel, coordinator)
 - E. Status update on information sent to City Clerk re:
 - 1) City website needs to show date that Imig/Woelfel home/farmstead was landmarked
 - 2) Picture of Imig/Woelfel home/farmstead for website to be provided by Commissioner Ament
 - 3) Number of Landmarks needs correction on City website

- F. Update on Informational Marker status for Hickory Grove school and New Berlin Hills Golf Course

7. NEW BUSINESS

- A. Discussion from WAHPC newsletter, pages 6 & 24, pertaining to Landmark review process and brief overview of Wisconsin State Historical guidelines pertaining to local CLG Landmark procedures
- B. List of potential upcoming agenda items

8. NEXT MEETING DATE

- A. May 18, 2023

9. ADJOURN

Supplemental Information:

- *The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.*
- *It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.*
- *You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.*
- *The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.*
- *It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.*



Landmarks Commission MEETING MINUTES

March 16, 2023 - 6:30 PM
Conference Room A/B
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Chairperson DeMoss called the meeting to order at 6:30PM

Commissioner Warczak arrived at 6:32PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Alderperson Kroupa, Commissioner Marquardt, Commissioner Warczak, Commissioner DeMoss, Board Member Orzel, Commissioner Doyle

Excused: Commissioner Ament, Kahlfeldt and Tyskiewicz.

3. APPROVAL OF MINUTES

A. January 19, 2023 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Board Member Orzel
Second by: Alderperson Kroupa
Motion Passed 6-0

4. TREASURER'S REPORT

Only expenditure is the WAHPC dues for \$40. Current balance of \$1960.

5. COMMUNICATIONS

A. Chairperson's Report

1. Before & After Disasters book received - commissioner Doyle to review and report out at the next meeting

2. CLG Annual Report - Chair DeMoss filled out the annual survey and shared with the commission
3. WAHPC email - Chair DeMoss requested that the commission review the president's letter prior to the next meeting - add this to new business for the next meeting's discussion
4. WAHPC conference - communicated date to the board and discussed options for attendance

6. OLD BUSINESS

- A.** Properties for Landmark consideration as “Informational Markers”: New Berlin Hills Golf Course; Casper Inn/Alida’s Asia House (owned by Moy family)/Tacl Roadhouse property (owned by Moy family)—Commissioner Ament will verify Informational Marker/QR coding with Moy family; Little Grove schoolhouse; Governor Julius Heil home; S. Calhoun Road—Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)

No change

- B.** Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan

No change - work proceeding

- C.** Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Final review of revised document with inclusion of City of New Berlin Cutler/Kern/ Kimball Landmark, Imig/Woelfel Landmarks, Arcadian Hills Residential Historic District Informational Landmark and potential New Berlin Hills Golf Course Informational Landmark to occur when completed document received from DCD. Chair DeMoss liaison.

Alderman Hopkins discussion on the New Berlin Hills Golf Course was reviewed

- D.** Update on fifth Virtual Historic New Berlin Trivia Challenge (In conjunction with State of Wisconsin Historic Preservation Month - tentatively planned for May, 2023)—(Commissioner Orzel, coordinator)

Discussion around adding another question regarding the Foster Home, and validating Chapter 4 of the City's comprehensive plan is still online and linked correctly

- E.** Status update on information sent to City Clerk re:
- 1) City website needs to show date that Imig/Woelfel home/farmstead was landmarked
 - 2) Picture of Imig/Woelfel home/farmstead for website to be provided by Commissioner Ament
 - 3) Number of Landmarks needs correction on City website

The information for updating the city website was sent to the city. Alderwoman Kroupa will check on the status.

- F. Update on possible Informational Marker status for Hickory Grove school—input from City Attorney Mark Blum
Atty. Blum responded regarding the informational marker for Hickory Grove School. The commission does have the authority to do this.

MOTION: Motion to move forward with a public hearing to begin the Informational Designation Status for Hickory Grove School.

VOTE: Motion by: Commissioner Warczak
Second by: Commissioner Marquardt
Motion Passed 6-0

7. NEW BUSINESS

- A. Discussion and vote to approve sending New Berlin Hills Golf Course as a proposed Informational Landmark for the City of New Berlin on to Common Council, for their further review and potential approval.

MOTION: Motion to Approve sending the New Berlin Hills Golf Course as a proposed Informational Landmark to the City of New Berlin on to Common Council for their further review and potential approval.

VOTE: Motion by: Board Member Orzel
Second by: Commissioner Warczak
Motion Passed 6-0

- B. List of potential upcoming agenda items

8. NEXT MEETING DATE

- A. April 20, 2023

9. ADJOURN

MOTION: Motion to Adjourn at 7:35PM

VOTE: Motion by: Commissioner Doyle
Second by: Board Member Orzel
Motion Passed 6-0

***Respectfully Submitted,
Lori Doyle, Landmarks Commissioner***