

Police and Fire Commission MEETING AGENDA



February 20, 2023 - 6:00 PM
Public Safety Building
Fire Chief's Conference Room
16300 W. National Avenue

Published: 2/10/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. January 17, 2023 Meeting Minutes
4. **COMMUNICATIONS**
5. **BILLS**
6. **OLD BUSINESS**
7. **NEW BUSINESS**
8. **CLOSED SESSION**
 - A. The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:
 - B. Interview applicants for new Firefighter/EMS personnel positions-Fire Department
9. **RECONVENE TO OPEN SESSION**
 - A. Discussion and possible action on establishing an eligibility list for firefighter/EMS personnel-Fire Department
10. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.

- *The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.*
- *It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.*

CITY OF NEW BERLIN
PROCEEDINGS OF THE POLICE AND FIRE COMMISSION
Tuesday, January 17, 2023

Please note: Minutes are unofficial until approved by the Police and Fire Commission at the next regularly scheduled meeting.

CALL TO ORDER

Commissioner Myers called the Police & Fire Commission meeting to order at 1:00pm at the Public Safety Building.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioners Lanser, Myers, O'Donnell, and Palechek. Also present: Fire Chief Mark Polzin. Excused: Commissioner Piontek and Police Chief Jeff Hingiss

APPROVAL OF MINUTES

December 20, 2022 Minutes

Motion by Commissioner Lanser to approve the December 20, 2022 minutes as written.
Seconded by Commissioner Palechek.

Motion Passed 4 to 0.

COMMUNICATIONS

None.

BILLS

Froedtert Health, Inc. Invoice No.00013306-00 dated December 31, 2022 (PO 22521689-00) in the amount of \$460.00 for pre-employment physicals/testing-Police Department

Officer Nicolas Stanczyk (PO 22521683) dated January 4, 2023 in the amount of \$55.00 for reimbursement of physical readiness testing fee-Police Department

Fire and Police Selection, Inc. Invoice No. 20646 (PO 22523497) dated January 9, 2023 in the amount of \$320.00 for on-line FACT testing access and materials-Fire Department

Motion by Commissioner Palechek to approve the payment of the above invoices, which have already been processed since the last regularly scheduled PFC meeting. Seconded by Commissioner Lanser.

Motion Passed 4 to 0.

OLD BUSINESS

None.

NEW BUSINESS

- CVMIC PFC Training Module, Session 5

Conflicts of Power. Commissioners discussed the content of the materials and shared what insights they gained from watching the segment. It has been the collective experience of the Commissioners that lawful orders from the Mayor and the Aldermen have not been in conflict over the years and that ongoing regular communication between all parties will continue to serve each entity well and, in turn, serves the best interests of the Departments and the community.

No action taken.

- Recruitment update/Set interview schedule-Fire Department

Chief Polzin indicated that the command staff completed a second round of interviews and selected nine finalists for further processing. He also mentioned there are alternates that have been identified if any of the original nine fail to progress through the hiring process. Candidates will be sent for physical and psychological testing and then be scheduled for an interview with the Commission either later in January or next month.

CLOSED SESSION

The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(f) of the Wisconsin Statutes: Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, more specifically:

Discussion of departmental culture, ethos and personnel behavioral expectations-Fire Department

Motion by Commissioner Palechek to enter into Closed Session at 1:33pm. Seconded by Commissioner O'Donnell.

Motion Passed 4 to 0.

RECONVENE TO OPEN SESSION

Motion by Commissioner O'Donnell to reconvene in Open Session at 2:20pm. Seconded by Commissioner Palechek.

Motion Passed 4 to 0.

- Discussion and possible action on the culture, ethos, and personal behavioral expectations-Fire Department

No action taken.

ADJOURN

Motion by Commissioner O'Donnell to Adjourn at 2:20pm. Seconded by Commissioner Lanser.

Motion Passed 4 to 0.

Respectfully submitted,

Michael D. O'Donnell
PFC Secretary



STAFF REPORT

To:

From:

Date: February 20, 2023

Subject: The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: February 20, 2023

Subject: Interview applicants for new Firefighter/EMS personnel positions-Fire Department

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None