



Landmarks Commission MEETING AGENDA

February 16, 2023 - 6:30 PM
Conference Room A/B
3805 S. Casper Drive

Published: 2/9/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. January 19, 2023 Meeting Minutes
4. **TREASURER'S REPORT**
5. **COMMUNICATIONS**
 - A. Chairperson's Report
6. **OLD BUSINESS**
 - A. Properties for Landmark consideration as "Informational Markers": New Berlin Hills Golf Course; Casper Inn/Alida's Asia House (owned by Moy family)/Tacl Roadhouse property (owned by Moy family)—Commissioner Ament will verify Informational Marker/QR coding with Moy family; Little Grove schoolhouse; Governor Julius Heil home; S. Calhoun Road—Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)
 - B. Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan
 - C. Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Final review of revised document with inclusion of City of New Berlin Cutler/Kern/ Kimball Landmark, Imig/Woelfel Landmarks, Arcadian Hills Residential Historic District Informational Landmark and potential New Berlin Hills Golf Course Informational Landmark to occur when completed document received from DCD. Chair DeMoss liaison.
 - D. Update on fifth Virtual Historic New Berlin Trivia Challenge (In conjunction with State of Wisconsin Historic Preservation Month - tentatively planned for May, 2023)—(Commissioner Orzel, coordinator)
 - E. Status update on information sent to City Clerk re:
 - 1) City website needs to show date that Imig/Woelfel home/farmstead was landmarked
 - 2) Picture of Imig/Woelfel home/farmstead for website to be provided by Commissioner Ament
 - 3) Number of Landmarks needs correction on City website

- F. Update on possible Informational Marker status for Hickory Grove school—input from City Attorney Mark Blum

7. NEW BUSINESS

- A. List of potential upcoming agenda items

8. NEXT MEETING DATE

- A. Next meeting date March 16, 2023

9. ADJOURN

Supplemental Information:

- *The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.*
- *It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.*
- *You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.*
- *The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.*
- *It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.*



**CITY OF NEW BERLIN
LANDMARKS COMMISSION - MINUTES
Thursday, January 19, 2023**

Regular Meeting

AB Conference Room

6:00 PM

Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.

CALL TO ORDER – Chairperson DeMoss called the meeting to order at 6:00 PM to accommodate our scheduled post-Christmas gathering.

ROLL CALL: DECLARATION OF QUORUM; PUBLIC NOTICE.

Present: Chairperson DeMoss, Alderwoman Kroupa, Commissioners Ament, Doyle, Kahlfeldt, Marquardt, Orzel, Tyskiewicz and Warczak.

Chairperson DeMoss welcomed back our returning Commissioner Lori Doyle as a Citizen Member.

APPROVAL OF MINUTES – DECEMBER 15, 2022 LANDMARKS COMMISSION MEETING MINUTES.

Motion to approve the December 15, 2022 Landmarks Commission Meeting Minutes.

Motion by: Commissioner Marquardt.

Second by: Alderwoman Kroupa.

Motion passed unanimously with Commissioners Ament and Warczak voting “present” due to their excused absence at the December meeting. Commissioner Doyle also voted “present,” as she had not yet filled the position that was open due to former Commissioner Hemmen’s resignation from the Landmarks Commission.

TREASURER’S REPORT – Commissioner/Treasurer Warczak.

1. Commissioner/Treasurer Warczak reported that our expenditures for 2022 totaled \$1,274.53, with \$725.47 being returned to the city.
2. Our budget for 2023 will again be \$2,000.00.
3. Commissioner/Treasurer Warczak will pay the \$40.00 WAHPC membership dues, adding our new Commissioners Kahlfeldt and Doyle to the membership list to receive WAHPC’s newsletters.

COMMUNICATIONS – No Chairperson’s Report.

OLD BUSINESS.

1. **Properties for Landmark consideration as “Informational Markers.”**
 - a. Commissioner Ament will check with the owners of the former Casper Inn/Alida’s Asia House/ Tac’s Roadhouse to see if they would support an Informational Marker at the current restaurant.
 - b. There is a possible remodeling of the house on the Calhoun Road Site of the Round Barn. Would the developer support an Informational Marker? Commissioner Ament will follow up on this.
 - c. Chairperson DeMoss has heard that Hickory Grove School may be torn down, but the cost to do this is quite high and many groups currently use the building.

She will consult with City Attorney Mark Blum as to if the Landmarks Commission can put an Informational Marker there.

2. **Overview of Landmarks Procedures – STATUS PENDING.**
3. **Cultural & Historic Resources Chapter 4 – STATUS PENDING.**
4. **Update on Fifth Virtual Historic New Berlin Trivia Challenge – Commissioner Orzel.**
 - a. Commissioner Orzel reported that this challenge will focus on the last 5 New Berlin Landmarks, and will be planned to coordinate with Wisconsin Historic Preservation Month in May, 2023.
 - b. As part of this discussion, Alderwoman Kroupa stated that she noticed that the latest Landmark, Imig – Woelfel Farmstead, did not have a date of Landmarking or a Landmark number on the city website. Chairperson DeMoss will check on this.
 - c. Commissioner Orzel would appreciate any submitted trivia questions to be received by 1/31/23, and if any questions are not used for the upcoming challenge, she will retain them for future use.
5. **New Berlin Hills Golf Course Informational Marker – Chairperson DeMoss.**
 - a. Chairperson DeMoss reports that this project is moving ahead with favorable support from Alderman Hopkins, whose district includes the Golf Course.
 - b. Our Commission will work with the New Berlin Golf Commission on this project.
 - c. The Informational Marker will likely be a 3' x 4' metallic sign positioned away from the clubhouse, and in the area that leads directly to the course.

Motion to approve the Informational Marker for New Berlin Hills Golf Course.

Motion by: Commissioner Warczak.

Second by: Commissioner Tyskiewicz.

Motion passed unanimously.

NEW BUSINESS.

6. **Post-Christmas Gathering to be held following adjournment of meeting.**
7. **Discussion on moving future meetings to a start time of 6:00 PM rather than 6:30 PM - Discussion concluded that all members of the Commission felt that it was best to stay with the 6:30 PM start time.**

NEXT MEETING DATE – FEBRUARY 16, 2023 at 6:30 PM.

ADJOURNMENT.

Motion to adjourn at 6:43 PM.

Motion by: Commissioner Orzel.

Second by: Commissioner Ament.

Motion passed unanimously.

Respectfully submitted,
Jennifer Tyskiewicz
Secretary, Landmarks Commission



STAFF REPORT

To:

From:

Date: February 16, 2023

Subject: Chairperson's Report

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: February 16, 2023

Subject: Properties for Landmark consideration as “Informational Markers”: New Berlin Hills Golf Course; Casper Inn/Alida’s Asia House (owned by Moy family)/Tacl Roadhouse property (owned by Moy family)—Commissioner Ament will verify Informational Marker/QR coding with Moy family; Little Grove schoolhouse; Governor Julius Heil home; S. Calhoun Road—Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: February 16, 2023

Subject: Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: February 16, 2023

Subject: Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Final review of revised document with inclusion of City of New Berlin Cutler/Kern/ Kimball Landmark, Imig/Woelfel Landmarks, Arcadian Hills Residential Historic District Informational Landmark and potential New Berlin Hills Golf Course Informational Landmark to occur when completed document received from DCD. Chair DeMoss liaison.

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: February 16, 2023

Subject: Update on fifth Virtual Historic New Berlin Trivia Challenge (In conjunction with State of Wisconsin Historic Preservation Month - tentatively planned for May, 2023)—(Commissioner Orzel, coordinator)

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: February 16, 2023

Subject: Status update on information sent to City Clerk re:
1) City website needs to show date that Imig/Woelfel home/farmstead was landmarked
2) Picture of Imig/Woelfel home/farmstead for website to be provided by Commissioner Ament
3) Number of Landmarks needs correction on City website

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: February 16, 2023

Subject: Update on possible Informational Marker status for Hickory Grove school—input from City Attorney Mark Blum

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: February 16, 2023

Subject: List of potential upcoming agenda items

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RECOMMENDATION:

ATTACHMENTS: None