



Landmarks Commission MEETING AGENDA

January 19, 2023 - 6:00 PM
Conference Room A/B
3805 S. Casper Drive

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. December 15, 2022 Landmarks Commission Meeting Minutes
4. **COMMUNICATIONS**
 - A. Chairperson's Report
5. **OLD BUSINESS**
 - A. Properties for Landmark consideration as "Informational Markers": New Berlin Hills Golf Course; Casper Inn/Alida's Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)
 - B. Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan
 - C. Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Final review of revised document with inclusion of City of New Berlin Cutler/Kern/Kimball Landmark, Imig/Woelfel Landmarks, Arcadian Hills Residential Historic District Informational Landmark and potential New Berlin Hills Golf Course Informational Landmark to occur when completed document received from DCD. Chair DeMoss liaison.
 - D. Update on fifth Virtual Historic New Berlin Trivia Challenge (In conjunction with State of Wisconsin Historic Preservation Month - tentatively planned for May, 2023)—(Commissioner Orzel, coordinator)
 - E. Report from Chair DeMoss on discussion with Golf Course Commission Chair, Alderman John Hopkins. Vote to Landmark New Berlin Hills Golf Course as an Informational Landmark of the City of New Berlin
6. **NEW BUSINESS**
 - A. Post-Christmas Gathering to be held—January 19, 2023 following adjournment of regular meeting

B. Discussion/vote on possible change of time from 6:30 to 6:00 pm for future Landmarks meetings

C. List of potential upcoming agenda items

7. NEXT MEETING DATE

A. Next meeting date February 16, 2023

8. ADJOURN

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online after they are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.
- Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.
- It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.



**CITY OF NEW BERLIN
LANDMARKS COMMISSION - MINUTES
Thursday, December 15, 2022**

Regular Meeting

AB Conference Room

6:30 PM

*Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.
All votes were taken via a voice roll call vote.*

CALL TO ORDER – Chairperson DeMoss called the meeting to order at 6:30 PM.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Chairperson DeMoss, Alderwoman Kroupa, Commissioners Marquardt, Orzel, Tyskiewicz, and our newest Landmarks Commissioner, Sally Kahlfeldt.
Excused: Commissioners Ament, Hemmen and Warczak.

Chairperson DeMoss introduced our newest Landmarks Commissioner, Sally Kahlfeldt, who has filled the vacancy left by the resignation of Commissioner Jackie Hermann. Welcome Sally!

APPROVAL OF MINUTES – November 17, 2022 Landmarks Commission Meeting Minutes.

Motion to approve the November 17, 2022 Landmarks Commission Meeting Minutes.

Motion by: Commissioner Marquardt.

Second by: Alderwoman Kroupa.

Motion passed unanimously, with Commissioner Kahlfeldt voting “present,” as she was not yet a member of the Commission at the time of the November meeting.

TREASURER’S REPORT – Given by Chairperson DeMoss due to the excused absence of Commissioner/Treasurer Warczak.

1. Chairperson DeMoss noted that our current balance is \$725.47, after reimbursement of \$56.53 to Chairperson DeMoss for her expenses incurred for the two Recognition Ceremonies, (newest landmark, Woelfel Farmstead and Commissioner Hermann’s “Years of Dedication” recognition) held in October.
2. Approval needed to be given to pay our \$40.00 Membership Fee to WAHPC for 2023.

Motion by: Commissioner Tyskiewicz.

Second by: Commissioner Orzel.

Motion passed unanimously.

COMMUNICATIONS – Chairperson’s Report.

1. Chairperson DeMoss shared a synopsis of an email sent from City Attorney Mark Blum, concerning advice on a possible new landmark. See #8 under OLD BUSINESS.
2. Commissioner Marquardt shared the dates for the Historical Park Open Houses, in order for our Commission to decide whether we will set up a Landmarks booth, as was done for the Open House Beer Garden on October 2, 2022. The dates are: June 18, July 16, September 10 and October 8, 2023.

OLD BUSINESS

3. Update on Eagle Scout Project at New Berlin Center Cemetery – final report given by Eagle Scout Prospect, Kayden Wilson, who was in charge of the project.

- a. Kayden presented laptop photos of the cleaning work done on some 200 gravestones/monuments at this historic cemetery in October/November 2022.
 - b. He described the 3-color flag system that he used to differentiate stones that were apt to be greatly improved with cleaning; stones that could possibly be affected with cleaning, but might be beyond much help due to weather and time; and stones that were crumbling or fallen over that his project could not address.
 - c. Kayden's photos showed the spraying of the stones with Biological Solution D2, the "Water Buffalo," buckets of water and brushes used for scrubbing, and the processes that he and his volunteers used for washing and cleaning the stones.
 - d. Kayden recruited about 25 family members, friends, and fellow scouts who put in 10 + hours of work at the cemetery.
 - e. Notable were the differences in photos of the stones and monuments taken during the cleaning process....and photos taken several weeks later, showing how the Biological Solution works over a period of time to lighten the appearance of the stones. Kayden is pleased with the results and seemed to feel that his project was quite successful.
 - f. Commissioners expressed appreciation for his hard work, and the fact that it definitely was a project that benefitted our city and its landmarks. Chairperson DeMoss signed Kayden's project completion papers, allowing Kayden to move along on his path to becoming an Eagle Scout.
4. Properties for Landmark consideration as "Informational Markers:". Casper Inn/Alida's Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt) **STATUS PENDING**
5. Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan **STATUS PENDING**
6. Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Chair DeMoss: final review of revised document with inclusion of City of New Berlin Cutler/Kern/Kimball and Imig/Woelfel Landmarks along with Arcadian Hills Residential Historic District informational; to occur when completed document received from DCD **STATUS PENDING**
7. Fifth Virtual Historic New Berlin Trivia Challenge – Commissioner Orzel.
 - a. Commissioner Orzel noted that various ideas for the fifth challenge included "Entertainment in Historic New Berlin." such as the Highway 15 Drive-in, Peck's Dance Hall, or New Berlin Hills Golf Course, or a tie-in with the State of Wisconsin's Historic Preservation Month in May.
 - b. Discussion indicated that another idea had been to highlight the last 5 landmarks that have been designated, and this seemed to be the most popular idea. Commissioner Orzel is asking the Commissioners to each submit several questions to be included in the challenge, which will be featured in May 2023.
8. On the advice of City Attorney Mark Blum, the Landmarks Commission will pursue an Informational Marker consideration for New Berlin Hills Golf Course, through working with the Golf Commission in New Berlin.
9. See Next Meeting Information below.
 NEXT MEETING DATE: NOTE TIME CHANGE: JANUARY 19, 2023 at 6:00 PM to accommodate our post-Christmas gathering to be held at Armeli's Restaurant at 6:30 PM. Chairperson DeMoss will send a reminder around the 10th of January to obtain a

more definite number of those planning to attend. A guest is welcome to attend with each Commissioner.

MOTION TO ADJOURN AT 7:48 PM.

Motion by: Alderwoman Kroupa.
Second by: Commissioner Marquardt.
Motion passed unanimously.

Respectfully submitted,
Jennifer Tyskiewicz
Secretary – Landmarks Commission



STAFF REPORT

To:

From:

Date: January 19, 2023

Subject: Chairperson's Report

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: January 19, 2023

Subject: Properties for Landmark consideration as “Informational Markers”: New Berlin Hills Golf Course; Casper Inn/Alida’s Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: January 19, 2023

Subject: Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: January 19, 2023

Subject: Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Final review of revised document with inclusion of City of New Berlin Cutler/Kern/Kimball Landmark, Imig/Woelfel Landmarks, Arcadian Hills Residential Historic District Informational Landmark and potential New Berlin Hills Golf Course Informational Landmark to occur when completed document received from DCD. Chair DeMoss liaison.

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: January 19, 2023

Subject: Update on fifth Virtual Historic New Berlin Trivia Challenge (In conjunction with State of Wisconsin Historic Preservation Month - tentatively planned for May, 2023)—(Commissioner Orzel, coordinator)

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



STAFF REPORT

To:

From:

Date: January 19, 2023

Subject: Report from Chair DeMoss on discussion with Golf Course Commission Chair, Alderman John Hopkins. Vote to Landmark New Berlin Hills Golf Course as an Informational Landmark of the City of New Berlin

DESCRIPTION:

REQUEST:

RECOMMENDATION:

ATTACHMENTS: None



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RECOMMENDATION:

ATTACHMENTS: None



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RECOMMENDATION:

ATTACHMENTS: None



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ATTACHMENTS: None